

1
2
3
4 SD DOUGLAS REDMOND,
5 Plaintiff,
6 v.
7
8 UNITED STATES OF AMERICA,
9 Defendant.

10 Case No. [22-cv-01107-TSH](#)

11
12
13
14
15
16
17
**ORDER RE: EX PARTE
COMMUNICATION**

18 Plaintiff has repeatedly attempted to communicate with the Court via email on an ex parte
19 basis, which is defined by Civil Local Rule 1-5(d) as “contact with the Court without the advance
20 knowledge or contemporaneous participation of all other parties.” Plaintiff is hereby advised that
21 such communication is prohibited, unless it concerns scheduling or general case management.
22 Specifically, Civil Local Rule 11-4(c) provides as follows:

23
24 **Prohibition against Ex Parte Communication.** Except as otherwise
25 provided by law or these Local Rules or otherwise ordered by the
26 Court, an attorney or party to an action must refrain from contacting
27 the assigned Judge or the Judge’s law clerks or otherwise
28 communicating with a Judge or the Judge’s staff regarding a pending
matter, without prior notice to opposing counsel.

29
30
31
Commentary

32 This rule is not intended to prohibit communications with Court staff
33 regarding scheduling or general case management.

34 Instead, any communication with the Court must be filed, which is defined by Civil Local Rule 1-
35 5(e) as “delivery to and acceptance by the Clerk of a document, including an electronic document,
36 which is approved for filing and which will be included in the official files of the Court and noted
37 in the docket of the case.” Thus, any future communication from Plaintiff that is not filed will be
38 disregarded.

1 The Court also advises Plaintiff that he may file an ex parte request “only if a statute,
2 Federal Rule, local rule, or Standing Order authorizes” such a filing. *See Civ. L.R. 7-10.* Thus, if
3 Plaintiff files such a request, it will be denied if it does not “include a citation to the statute, rule,
4 or order which permits the use of an ex parte motion to obtain the relief sought.” *Id.*

5 Finally, the Court reminds Plaintiff that he may wish to seek assistance from the Legal
6 Help Center, a free service offered by the Justice & Diversity Center of the Bar Association of San
7 Francisco. You may request an appointment by emailing fedpro@sfbar.org or calling 415-782-
8 8982. At the Legal Help Center, you will be able to speak with an attorney who may be able to
9 provide basic legal help but not representation. More information is available at
10 <http://cand.uscourts.gov/helpcentersf>. Plaintiff may also wish to obtain a copy of this District’s
11 *Handbook for Litigants Without a Lawyer*, which provides instructions on how to proceed at every
12 stage of your case. The handbook is available in person at the Clerk’s Office and online at:
13 <http://cand.uscourts.gov/prosehandbook>.

14 **IT IS SO ORDERED.**

15
16 Dated: May 3, 2022

17 
18 THOMAS S. HIXSON
United States Magistrate Judge

19
20
21
22
23
24
25
26
27
28